

## **Scrutiny Standing Panel Agenda**



### **Constitution and Members Services Scrutiny Standing Panel Monday, 30th July, 2007**

**Place:** Committee Room 1, Civic Offices, High Street, Epping

**Time:** 7.00 pm

**Democratic Services Officer:** Zoe Folley, Research and Democratic Services  
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#### **Members:**

Councillors R Church (Chairman), R Morgan (Vice-Chairman), Mrs P Brooks, J Demetriou, R D'Souza, J Markham, Mrs M McEwen, T Richardson, B Rolfe, D Stallan and Mrs J H Whitehouse

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#### **1. APOLOGIES FOR ABSENCE**

#### **2. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)**

(Head of Research and Democratic Services) To report the appointment of any substitute members for the meeting.

#### **3. DECLARATION OF INTERESTS**

(Head of Research and Democratic Services). To declare interests in any items on the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

**4. NOTES OF THE LAST MEETING (Pages 3 - 6)**

To note the minutes of the meeting held on 21 June 2007.

**5. TERMS OF REFERENCE / WORK PROGRAMME (Pages 7 - 8)**

(Chairman/Lead Officer) The Overview and Scrutiny Committee has agreed the Work Programme for this Panel. This is attached. The Panel are asked at each meeting to review the document.

**6. PROTOCOL ON PARTNERSHIPS AND OTHER EXTERNAL ORGANISATIONS**

Report to follow.

**7. COUNCIL BUSINESS - ARRANGEMENTS FOR EMERGENCY SITUATIONS**

Report to follow.

**8. LOCAL GOVERNMENT BILL**

(Head of Research and Democratic Services) To update the Panel on:

- (a) the Cabinet's view from 16 July 2007 on conducting all reviews arising from the Bill through the Panel;
- (b) current position on the Bill in Parliament.

**9. REPORTS TO BE MADE TO THE NEXT MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE**

To consider which reports are ready to be submitted to the Overview and Scrutiny Committee at its next meeting.

**10. FUTURE MEETINGS**

The next programmed meeting of the Panel will be held on 11 October 2007 at 7.30 in Committee Room 1 and then on:

15 October 2007  
20 November 2007  
11 December 2007  
15 January 2008  
12 February, 2008  
28 April 2008